

Friday 19th August 2022

Dear Parents/Guardians,

Welcome to Academic Year 2022-2023

Our Secondary school teachers and leaders are very excited to welcome back all students on Tuesday 30th August. On Monday 29th August, we will welcome all new students to Metropole School, as they experience an induction morning. This day will be for students who are brand new to the school only, and you will receive a separate letter regarding the plan for the day.

Our Active School (Years 7-9) and Futures School (Years 10-13) promise to provide our students with many opportunities, ensuring they are active in the school and their community, engage in volunteering projects, make links with universities, and undertake work experience.

Reminders and updates:

- **Lead classes and Lead rooms:** Parents will receive an introductory e-mail from their child's Lead teacher by 3.30pm on Wednesday 24th August. Here, you will find the name of your child's Lead teacher, their class code and their Lead classroom number.
- **Morning drop-off:** From the start of this term, morning drop-off will be from 07:25, which is also when the school gates open. Students are expected to be in their Lead room no later than 07:45am.
- **School uniform:** We are expecting all students to attend school looking smart, which means they must wear the full school uniform as per the below information. Please take a read over the sanctions outlined below.
- **PE kit:** Students will no longer be able to wear their PE Kit to school and will instead use the changing rooms to change into their kit. Where students have PE during lessons 5 and 6, they will be able to wear their PE Kit to go home.
- **Attendance:** As per our policy, we will be closely monitoring student attendance to school. Where attendance falls below expectation, parents will be notified and asked to attend a meeting.
- **Student planner:** Students in Years 7-11 will be provided with a student planner. Please take some time to look through this when your son/daughter brings it home, as it contains important information.
- **Devices:** All students in the Secondary school will need an Apple Device, with the e-safety app installed. This can be purchased from JTRS.

Upcoming Key Dates

Monday 29 th August	New student induction day
Tuesday 30 th August	All Secondary students start school Sports information evening
Tuesday 6 th September	Sports squad trials begin (2 weeks)
Wednesday 7 th September	Senior School curriculum evening 4:30pm
Thursday 8 th September	Prep School curriculum evening 4:30pm



I would also like to take this opportunity to introduce our new Parent Relations Executive (PRE) Melanie Trummler (see photo to the left).

If you have any questions about the start of the school year, please contact her via e-mail on pre_mts@gemsedu.com or visit the PRE desk in reception.

I look forward to having you with us this year and seeing your child embrace the opportunities we have ready for them!

Enjoy the rest of the summer break and we will see you very soon.

Yours sincerely,



Ms. Daniella Aschettino

Secondary Headteacher



School uniform requirements

Please use the visual below to ensure all correct uniform items are worn by students.



The school's behaviour policy will be adhered to for situations where school uniform is inappropriate. If a student fails to meet the school uniform requirements, they will be requested to amend this with immediate effect. As per the parent-school contract:

- Students are expected to comply with the school's uniform policy and expectations. The school has the right to insist that students are wearing the correct uniform and are following the uniform policy in full in order to attend school.
- Any students found to be in violation of the uniform rules will be sent home without any exceptions. This will take place after the second warning has been issued to the parents; on the third violation students will be sent home.
- Warnings will be given over the telephone and confirmed in writing.

Metropole School is committed to upholding the highest expectations from its students; a key part of this is to ensure students have a sense of community identity, which is evident through our school uniform.

Thank you for supporting the school in ensuring students are dressed appropriately.